

PRIVACY POLICY

Personal Information explained

Personal information is information about an identified individual, or an individual who is reasonably identifiable.

Bathurst Family History Group Inc. retains personal information supplied by the member for the purpose of identifying current membership and for contact purposes with its members.

Privacy Statement

Your privacy is important to us. Please read the BFHG Privacy Policy as it describes the types of data we collect from you and how we use your Data.

By joining/renewing BFHG membership you agree to our Group retaining your supplied personal information for the purpose of compiling a current membership database and a mailing list.

How is This Data Used?

From time to time we contact members to advise of meetings, events, changes to our policies etc. Generally, this is done via the supplied email address or through our quarterly newsletter.

Storage of Personal Information

BFHG retains your supplied person information in a secure database accessible only by the Public Officer/Secretary and Member Secretary. The Treasurer has limited access to the database and accesses supplied bank/credit card details (which are not retained) for payments relating to membership and purchases.

Disclosure of Personal Information

Personal information you provide to us will not be disclosed to other organisations or individuals without your express permission.

Security of Personal Information

BFHG keeps membership and mailing list subscriber details and web server logs on controlled facilities (such as Dropbox, MailChimp email service) that are secured against unauthorised access. The owner of the information must give permission to allow it to be released. Proof of identity is required before information is released to any person.

Correct, Update or Delete Personal Information

Membership Details

BATHURST FAMILY HISTORY GROUP INC

If you want to correct or update your personal information in relation to your BFHG membership, or be removed from our membership database and members mailing list, please contact:

The Secretary, PO Box 1058, Bathurst NSW 2795 or Email to:
secretary@bathurstfhg.asn.au

Web Site

What is gathered/what is stored/what is accessed and by whom/security/access.

Changes to Privacy Policy

This policy may be updated from time to time, but any changes will not reduce the privacy protection set out above and will not affect information previously collected, unless required by law or otherwise beyond BFHG's control, e.g. technological changes.

Membership Details

When you apply to join BFHG or renew your membership, we ask you to provide personal information, such as your name, postal address and email address. A mailing list of current members' details is used to disseminate information to members. BFHG does not and will not sell, rent or share our membership database or membership mailing list. Information you provide to us is used solely for the purpose of membership administration and will not be disclosed to other organisations.

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Adopted by resolution of the Committee: 4 October 2016