

If you have not logged in since November 11, 2017, due to increased security for Members you may need to reset your password as follows:

The new first time login process should be simpler for members and you can choose your own password.

- a) For a first time login enter your email address in the Members Login area (top right of screen) and anything for password. Since you have not yet set up your password you will receive an "ERROR: The password you entered is incorrect." Click the [Lost your password?](#) And you will be taken to a new screen where you can enter your **E-mail**, then 'click' **Get New Password**

You will receive an **email** with a link to set up password of your choosing. 'Click' on the link at the bottom of the **email**.

On the NEW screen **overwrite** the temporary password with one you can remember. You will need to have a "**weak**" password or **better**, (anything else may be rejected) Then 'click' **Reset Password**

'Click' The **Home** Tab at the top to enable you to Login using new password.

- b) **The above process is only necessary First Time to set up your password.**

For future **Log In** simply enter Member Number **or** Email + password

Anyone who needs assistance please email here webmaster@bathurstfhg.asn.au

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